

Frequently Asked Questions

1. Is a Notice of LP-Gas Installation form required for all accounts including those where a R1 and R2 are completed as well? The chart presented in the meeting of July 9th only indicated this form was needed for vapor 251-2000 and vapor temporary 2,001 - 9,999.

The new Notice of LP-Gas Installation, handed out at the meeting and explained in the slides, has 3 capacity categories. They are:

- ***Permanent vapor- capacity of 251 but not over 2,000 gallons.***
- ***Temporary vapor – capacity of 251 but not over 2,000 gallons.***
- ***Temporary vapor – capacity of 2,001 to 9,999 gallons.***

R1s are for permanent vapor, 2,001 to 9,999 gallons and all liquid transfer up to and including 9,999 gallons.

R2s are for liquid or vapor, 10,000 gallons and greater.

The Notice of LP-Gas Installation category requirements are different from the R1s and R2s. There is no overlap between the 3 forms.

Therefore, if you are submitting a Notice of LP-Gas Installation under one of those 3 categories, then R1s and R2s are not required. And if you are submitting an R1 or R2 form, there is no need to submit the Notice of LP-Gas installation.

The Notice of LP-Gas Installation is for new systems in the 3 categories listed above and the R1 & R2 are for all existing systems.

Please note that the latest version of the Notice of LP-Gas Installation is the one designated as “2003 rev 3”. It is available on the website.

2. I do not consider Resellers/Dealers who fill 20 #'s a Marketer. Example – Service/Gas Station. Hence they do not need to apply for a Marketer's license, correct? They just need to have training documentation per NJAC 5:18-10.3.

Yes, you are correct. These types of resellers are not considered Marketers. Since these are probably R1 registrations, the form requires that the owner of the system to submit the R1 registration form and identify the individuals operating the system and the training program which they have had.

3. The requirements became effective May 19, 2003. Do I have to go back to May 19, 2003 and complete Notice of LP-Gas Installation forms for all Vapor Accounts 251- 2,000 gals? Plumbing permits were pulled and local agency approved. Do you still want the Notice of LP-Gas Installation if the installation was completed before May 19th?

As noted previously, the current version of the Notice of LP-Gas Installation is 2003 rev 3.

The previous version, "2003 rev 2", has been in existence since February 28, 2003. This had a system category which was vapor, 251 to 2,000 gallons and was to be submitted for all commercial and industrial accounts (no 1 and 2 family houses). Therefore, you should have been submitting these forms all along, irrespective of the new 5/19/03 N.J.A.C. 5:18.

When we do our audits, we will be checking on items such as these.

Basically the only difference is that as of 5/19/03, the 1 and 2 family residential (R3 and R4) are now included in the requirements – have to be reported.

We are requiring that the residential installations start being reported, August 15th, and this will be explained in the August 15th Presentation – for those who could not make the last presentation.

4. Training. Have you been able to clarify training requirements based on job title/responsibility?

CETP Books 1, 2, 3 and 4 are required for everyone, irrespective of their job category or job classification.

5. Will the August 15th meeting review the same topics as the July 9th?

Yes, the same topics will be presented.

6. Are plumbing permits required from the local building official when DCA is performing a plan review and the system is registered? This would be all liquid service or any vapor service over 2000 GWC aggregate storage.

No, plumbing permits are not required for this type of system installation.

However, if the project involves the installation of vapor piping inside the building, a plumbing permit is required for this piping.

There is no plumbing permit required for the work outside the building where the DCA/BCS does the plan review and inspections.

7. LPG Marketer's License Application. There is a column heading for "Description of Operation". What exactly is the DCA looking for here? I am assuming you want us to identify the business processes performed at each location. i.e. Distribution Plant, Unload Transport, Unload Railcar, appliance service & repair, etc. Am I being too specific? Please advise.

Include any operation that involves the handling & storage of propane and anything that involves DOT or ASME cylinders. Examples would be, but not limited to: storage, cylinder filling, bobtail filling, cylinder/tank testing and repair, etc.

8. What is the relationship between LP-Gas System, aggregate water capacity and the registration forms?

LP-Gas System, as defined in 5:18 means: an assembly of one or more containers with a means of conveying LP-Gas from the container(s) to dispensing or consuming devices (either continuously or intermittently) and which incorporates components intended to achieve control of quantity, flow, or pressure in the liquid or vapor state.

More than one container in a System usually means that they are manifolded together.

Aggregate water capacity is the total water capacity of the containers within the System.

Examples:

- ***Existing 4 – 1,000 gallon tanks at a greenhouse. If these are manifolded together, then an R1 form has to be submitted. Not manifolded together – a Notice of LP-Gas Installation should have been submitted previously.***
- ***New 4 - 1,000 gallon tanks, manifolded. Plans must be submitted to DCA for review and approval. Not manifolded – submit a Notice of LP-Gas Installation.***

9. Who is a System Owner?

The individual or company who owns the tank and in most cases, also owns the appurtenances associated with the containers.

10. What happens after we submit the registrations?

An inspection will be scheduled. If there are no violations, a sticker will be affixed to each tank noting that this system can be operated.

If there are violations, a violation report will be issued with a timeframe in which to correct the violations. A re-inspection will then be performed.

11. Does the Quality Control Manual, as required in N.J.A.C. 5:18-9.2, have to be prepared by a Professional Engineer and “sealed”?

No, the Manual does not have to be “sealed” or prepared by a PE.

12. When are the registration forms and licensing applications due?

Registration Forms and Due Dates for existing LP-Gas Systems:

Vapor Systems: 2,001 to 9,999 gallons	Registration Form R1	Due: September 1, 2003
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All Liquid Transfer up to 9,999 gallons	Registration Form R1	Due: September 1, 2003
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Vapor & Liquid: 10,000 gallons and greater	Registration Form R2	Due: October 1, 2003
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The Licensing Application for all Marketers is due back to the Bureau of Code Services by November 1, 2003.

All registration forms and the licensing application are available on this website under “forms”.

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